**CROMBIE PRIMARY SCHOOL PARENT COUNCIL**

**MINUTES**

**27TH MAY 2019, 6.30 PM**

**Present:**

Committee: PC Members: School staff:
Mark Flynn (Chair)(MF) Steph Cumming (SC) Adele Dickson (Head Teacher) (AD)
Faye Grant (Secretary)(FG) Neil Buchan (NB) Anne Forsyth (AF)

Emma Huntington (Vice-Chair)(EH) Morven Noble (MB) Emma Smith (ES)

Arlene Scott (Treasurer) (AS) Kevin Carter (KC) Louise Skinner (LS)

 Stuart Wallace (SW)

 Kamran Ghobadian (KG),

**1. Welcome & Apologies**

Welcome from MF.

 **Adoption of Minutes from February 2019**

Already done following that meeting, posted on notice board and on the website.

We have to adopt the minutes at the meeting in future.

**2. Chairperson's Report**

\* email from Aberdeenshire Council - PVG - none needed for PC members

 - simplicity procedure needed for PVG

\* BIG conversation - Parents as Partners

 - another questionnaire on way, there will be a smartphone link

\*Constitution - all fine, which means we will receive our funding

\*PC Toolkit - to reboot

\* PC training - Thursday 15th June

\* Aberdeenshire Council - PC can attach to school website to advertise meetings?

 - do we need to do this? Are Facebook and the App enough?

**3. Head Teacher’s report**

See attached

\* Internet safety talks - not enough attendees, need more (as usual)

\* Thanks to PC for funding the App.

**4. Strategic Plan**

4 key points from the council for improvement plan

www - What We did Well

Curriculum development

3 year plan

embed improvements

PET (?) funding - close attainment gap - how to this money (not much)

where we are and where we are going - published for parents to see after school year once approved on website and app

thinking - evaluating - improving

measuring - attainment / data numbers / Quality tracking meeting with QIO

PC involvement - Parental engagement

 enterprise and DYW

 coffee morning / app / twitter / share the learning

 need more support from PC as not getting involvement needed

 working groups to give questionnaires to parents

Big Discussion on homework

Working Groups

**5. CPSPC Finance Report**

£500 currently in the account.

Authorised signatories on the account are hopefully now all sorted.

There is a shortfall on funding for the app - MN to look for sponsorship

**6. Review of Action List (See Table Below Also)**

Audit of library books/Library
Ongoing

Audit of Parent Council Accounts
Accounts need to be audited. OPEN

All weather pitch
See Action list. OPEN

Format of future PC meetings
Keep under review- OPEN.

Digital parenting
Westhill Cluster has coordinated with the local police, for the police to provide some training to parents.

May 2019 - Sessions were well received but those who attended OPEN

Chess Club - FG to chase up a contact (Men's Shed)

 we will possibly loose this support within 18 months

 advertise in Westhill Bulletin?

**7. AOB**

\*Twitter - do we need consent?

\* EH - discussion on some smartboards not working, Ad to check of bulbs / projectors are working

\*Sports day will be cancelled if not this week due to weather

\* no specialist PE teacher at the moment

\*Discussion on PVG duration

**14. Future Meetings**

Next meeting proposed for Monday 2nd September 2019, 6.30pm

\* "Bring a Friend" Scheme - try to bring at least one other person along to the meeting