**CROMBIE PRIMARY SCHOOL PARENT COUNCIL**

**AGM MINUTES**

**4th November 2020**

**Present**

Committee: PC Members: School staff:   
Mark Flynn (Chair)(MF) Neil Buchan (NB) Adele Dickson (Head Teacher) (AD)

Emma Huntington (Vice hair) Stuart Wallace (SW) Emma Smith (ES)

Arlene Scott (Treasurer) Ginny Reid (GR) Margaret Rule (MR)

Faye Grant (Secretary) Emma Rothwell (ER) Louise Skinner (LS)

Colin Hutchison (CH)

Claire Hawthorne (CH)

**1. Welcome & Apologies**

Welcome from MF.

MF gave an overview of the purpose of the Parent Council.

**2.Adoption of previous minutes**

Adoption of previous meeting minutes by NB and SW. They will be posted on notice board and on the website.

**3. Chairperson's Report**

MF gave a very big "Thank You" to Morven Noble who has now left the PC. She was a great asset to the committee and she will be missed.

MF to attend Aberdeen PC meeting on 5th November, he will report back.

**4. Head Teacher’s report**

A very comprehensive report is attached.

**5. CPSPC Finance Report**

Next payment is due from the council of £350, however no email yet for confirmation.

Need to decide if PC will pay for the School App. again or should we look for Sponsorship?

AS to arrange appointment of an auditor. - **ACTION**

**6. School Development in Time of COVID**

Report from HT?

**7. Election of Committee**

Chair - Mark Flynn

Vice-Chair - Emma Huntington

Treasurer - Arlene Scott

Secretary - Faye Grant stepped down, Stewart Wallace elected to take over. **ACTION** - FG to pass on all information to SW

NB, GR, ER all happy to be parent representatives.

**8. Review of Action List** (brief)

Audit of library books/Library  
Ongoing

Audit of Parent Council Accounts  
Accounts need to be audited. OPEN

Format of future PC meetings  
Keep under review- dependent on lockdown restrictions, may need to be virtual again-

04/11/2020 - Suggestions for meetings to be at 4pm, this was preferably to 6pm for the majority of people.

OPEN.

**Chess Club**

A Rotary Club member may be stepping in, however no in-school activities able to take place at present. Could look to advertise in Westhill Bulletin once we have visibility on such activities returning.

04/11/2020 - not discussed.

**9. AOB**

**Questions put forward to Miss Dickson**

1.School to home communication

Not sure there have been any communications specifically from the school either before or after the holidays; there have been forwarded letters from Laurence Findlay without specific Crombie context. It would be good to know how things are going since the kids went back.

Communications coming soon from class teachers- conscious we are not long back from October break.

2. Parents evening - Are there plans afoot for a virtual parents evening?

Communication will be released next week regarding Parents Evening

3. Homework - Is it being issued?, If not is it going to be reinstated?

Reading books are being sent home in some year groups as this is challenging due to COVID restrictions and guidelines. Oxford Owl subscription is coming to an end therefore, no reading books set as homework via this method. Parents can encourage their children to read anything, homework does not have to be set for this to happen. However the school will send reminders to parents via ongoing communications. It was suggested the Aberdeenshire On-line Library is also a great resource available to everyone.

4. Soft Start - With winter nearing closer could the school consider opening its doors earlier rather than later? Used to be 8.50 soft start, they don’t open before 9am now?

This is for severe weather only. There is a difficulty with opening early due to COVID restrictions regarding contact time for teachers and children. Parents are encouraged to check the App and email for messages on days where weather is particularly bad. For information - email is sent first then the App message is sent. If any doubt, please err on the side of caution and come in late - this is OK by the school.

School Football

The School Football is now under the "management" of Active Schools. There may be a WhatsApp. Group to be set up. There is no football at the moment due to lack of access to grounds, but we are hopeful it will start soon.

**10. Future Meetings**

No date set.