



Crombie School

Early Learning and Childcare



Benefit Risk Assessment Policy



Policies and Procedures

Benefit Risk Assessment Policy July 2020

POLICY AIM

The benefit Risk Assessment Policy has been developed in line with The United Nations Convention of the Child (UNRC) (1989): The United Nations Convention on the Rights of the Child (UNCRC) – (1989):

Article 3: *(Best interests of the child): The best interests of the child must be a top priority in all things that affect children.*

We aim to ensure that the Benefit Risk Assessment procedures are fair, equitable and responsive to each individual case, meeting the following Health and Social Care Standards:

1.25 *I can choose to have an active life and participate in a range of recreational, social, creative, physical and learning activities every day both indoors and outdoors.*

2.24 *I make informed choices and decisions about the risks I take in my daily life and am encouraged to take positive risks which enhance the quality of my life.*

3.25 *I am helped to feel safe and secure in my local community.*

5.17 *My environment is secure and safe*

The Benefit Risk Assessment Policy is underpinned by the following national and local authority policy and guidance:

- Health and Safety Executive ,2014, “Risk assessment. A brief guide to controlling risks in the workplace. (leaflet INDG163 (rev4))”
- Care Inspectorate, 2016, “My World Outdoors”
- United Nations Convention on the Rights of the Child, 1989
- Scottish Government, 2017, Health and Social Care Standards My support, my life
- Education Scotland, 2016, How Good is our early learning and childcare?
- Health and Safety Executive, 2012(19), “Children’s Play and Leisure – Promoting a Balanced Approach.”
- Play Safety Forum, 2012, (second edition),” Managing Risk in Play Provision: Implementation guide”
- Aberdeenshire Council, 2010, "Aberdeenshire Council Risk Assessment Guidance"

Who is responsible?

Head Teacher, Early Years Senior Practitioner, Early Years Lead Practitioner, Nursery Staff

This policy will be reviewed regularly and in response to accident, incident or change in national or local policy or guidance



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PROCEDURE

At Crombie Nursery, we are committed to supporting children in accessing risky play, safely.

“As children and young people develop, they need to try and learn new things and learn new skills. They need to work out risks for themselves as part of their learning process.” Care Inspectorate 2016-My World Outdoors

We believe a Benefit Risk Assessment procedure can contribute to the quality and effectiveness of the service. This policy statement sets out a procedure for staff to assess risk and the benefits for children to receive high quality care and experiences.

- Benefit Risk Assessments are carried out to establish what needs to be carried out to keep all parties involved safe, whilst thinking about the benefit of the activity.
- A Benefit Risk Assessment will look like image below.

Department : Education CROMBIE PRIMARY SCHOOL AND NURSERY	RISK ASSESSMENT	Aberdeenshire COUNCIL 
Location/Activity: MARK MAKING AREA Using various Items to Mark Make	Location: Crombie Primary School	
Assessment carried out by: Diane Booth	Signature:	Date: July 2019

Benefits	Hazards	Risk	Level of Risk			Level	Control Action	Level of Risk			Level
			S	X	L = RR			S	X	L = RR	
Fine Motor skills Independence Perseverance Imagination Social skills Pre Literacy Numeracy	Small Items/Objects	Swallowing small items or placing in nose/ears.	3	3	9	M	<ul style="list-style-type: none"> • Adult supervision. • Rules for using small items reinforced regularly. • Careful and considered choice of items by staff. 	2	2	4	L
	Scissors	Minor injury/Cuts	3	3	9	M	<ul style="list-style-type: none"> • Adult supervision. • Rules for using scissors reinforced regularly. • Round nosed scissors will be used by children. • All equipment will be stored in a safe manner (including adults' scissors) 	2	2	4	L
	Stapler	Minor injury/Cuts	3	2	6	M	<ul style="list-style-type: none"> • Adult Supervision 	2	2	4	L
	Glue Sticks	Ingestion	3	3	9	M	<ul style="list-style-type: none"> • Adult supervision. • Rules for using glue sticks reinforced regularly. 	2	2	4	L

Completed by: Diane Booth

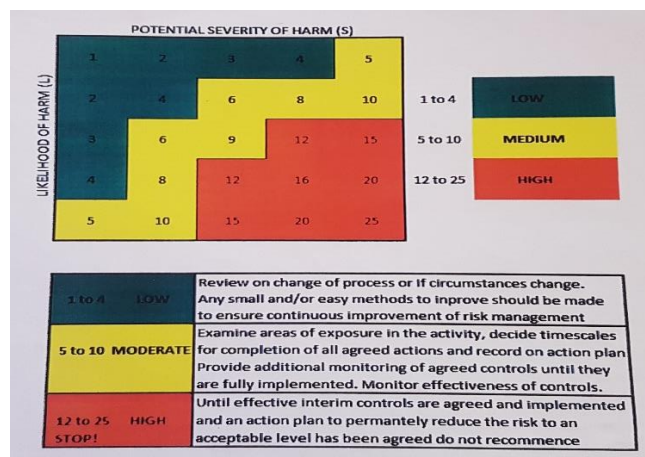
Review Date: 2019/2020 ✓ (17.7.20)

- The level of risk **before** measures are put in place and **after** are assessed. These are worked out using Severity of Risk x Likelihood of Risk = Relevant Risk



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- The measures are then put in place and the Risk Level is reduced.
- The Risk Level may not reduce after measures in place however, but as long as measures are there, and the EYSP feels that the benefits outweigh the risks, the activity can still go ahead.
- A Risk Assessment will be written specific to the activity for a 'one off, or unique activity.
- Consideration of the natural environment and location is considered for outdoor activities.
- An EVOLVE online form will be filled out for any activity that takes place out with the school grounds. This is approved by the Head Teacher or other authorised staff members
- Children will be fully involved in some of the Risk Assessment process.
- Risk Assessments will be taken into consideration any children with additional support needs.
- Risk Assessments will be reviewed and updated annually and as and when required.
- Please refer to separate Policy for Excursions.

References

Health and Safety Executive 2014, "Risk assessment. A brief guide to controlling risks in the workplace. (leaflet INDG163(rev4)," <http://www.hse.gov.uk/pubns/indg163.pdf>

Care Inspectorate, 2016, "My World Outdoors" http://www.careinspectorate.com/images/documents/3091/My_world_outdoors_-_early_years_good_practice_2016.pdf page 18

Health and Safety Executive, 2012(19), "Children's Play and Leisure – Promoting a Balanced Approach" <http://www.hse.gov.uk/entertainment/childrens-play-july-2012.pdf>

Aberdeenshire Council, "Aberdeenshire Council Risk Assessment Guidance", 2010 <http://arcadialite.aberdeenshire.gov.uk/risk-assessment-guidance/> Arcadia Risk Assessment Guidance

Aberdeenshire Council, https://evolve.edufocus.co.uk/evco10/evchome_public.asp?domain=aberdeenshirecouncil-excursions.org.uk – EVOLVE risk assessment log in

Play Safety Forum, 2012(second edition), "Managing Risk in Play Provision: Implementation guide"



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<http://www.playscotland.org/wp-content/uploads/Managing-Risk-in-Play-Provision-implementation-guide-2nd-edition-2.pdf>

United Nations Convention on the Rights of the Child, 1989 <https://www.unicef.org.uk/what-we-do/un-convention-child-rights/>

Scottish Government 2017, Health & Social Care Standards, My support, my life.
<https://www.gov.scot/publications/health-social-care-standards-support-life>



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Complaints Policy July 2020

Date of original policy July 2020

Revision Number	Details of Change	Date	Date of next review
1	Full review of procedures	July 2020	July 2021
2	Policy Update	October 2020	August 2021 ✓
4	Policy Update	October 2022	
5			
6			
7			

Policy Author Diane Booth EYSP